



# Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688  
(708) 485-7344 • FAX (708) 485-4971  
[www.brookfieldil.gov](http://www.brookfieldil.gov)

VILLAGE PRESIDENT  
Michael J. Garvey

VILLAGE CLERK  
Brigid Weber

BOARD OF TRUSTEES  
Cathy A. Colgrass-Edwards  
C.P. Hall, II  
David P. LeClere  
Brian S. Oberhauser  
Yvonne Prause  
Michael A. Towner

VILLAGE MANAGER  
Riccardo F. Ginex

MEMBER OF  
Illinois Municipal League  
Proviso Township  
Municipal League  
West Central  
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO  
ZOOLOGICAL SOCIETY\*

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

## BROOKFIELD VILLAGE BOARD MEETING AGENDA

**Monday, October 26, 2009  
6:30 P.M.**

**Edward Barcal Hall  
8820 Brookfield Avenue  
Brookfield, IL 60513**

- I. OPENING CEREMONIES:**      **Pledge of Allegiance to the Flag**
- II. Roll Call**
- III. Appointments and Presentations**
  - Police Pension Board – **Louis R. Kucera** – Term to Expire 4/01/2011
  - Police Pension Board – **John Quirk** – Term to expire 4/01/2011
- IV. PUBLIC COMMENT – LIMITED TO ITEMS ON OMNIBUS AND NEW BUSINESS ON TONIGHT'S AGENDA**
- V. OMNIBUS AGENDA**
  - A. Approval of Minutes:** Village Board Meeting Monday, October 12, 2009,  
Committee of the Whole Meeting, Monday, October 12, 2009

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

## **VI. REPORTS OF SPECIAL COMMITTEES**

<b>Trustee Hall</b>	Chamber of Commerce, Finance <ul style="list-style-type: none"><li>• Corporate Warrant #935</li></ul>
<b>Trustee Oberhauser</b>	Library, Conservation
<b>Trustee Edwards</b>	Beautification, Plan Commission, Senior Liaison
<b>Trustee Prause</b>	Recreation
<b>Trustee Towner</b>	Public Works, Zoning, Administration
<b>Trustee LeClere</b>	Public Safety, Special Events
<b>President Garvey</b>	Economic Development, Brookfield Zoo, WCMC

## **VII. New Business**

- A. **Ordinance 2009-56** – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances by creating a Class 2B Liquor License
- B. **Ordinance 2009-57** – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to create a Class 8 Liquor License – Holy Covenant Fall Harvest Dance
- C. **Ordinance 2009-58** – An Ordinance Amending Chapter 3 of the Village of Brookfield Code of Ordinances to create a Class 8 Liquor License – St. Barbara School Friday Fish Fry – 3 dates

## **VIII. Managers Report**

## **IX. Adjournment**

## BROOKFIELD POLICE PENSION FUND

8820 Brookfield Ave  
Brookfield, IL 60513

Phone: 708-485-8131  
Fax: 708-485-2106

October 9, 2009

The Honorable Michael Garvey  
Village of Brookfield  
8820 Brookfield Avenue  
Brookfield IL, 60513

Dear President Garvey:

As president of the Brookfield Police Pension Board, I respectfully request the re-appointment of one of our Board members, Lou Kucera. He was first appointed to the Board in 2001 and since then has served diligently. As you may be aware, the Kucera family has been in Brookfield for decades and Lou has a strong background in the financial and real estate arenas.

If I may be of any assistance in this matter, please do not hesitate to call.

Respectfully,

A handwritten signature in blue ink, appearing to read 'JL', is positioned above the printed name of the sender.

Jeff Leh, President  
Brookfield Police Pension Board

## BROOKFIELD POLICE PENSION FUND

8820 Brookfield Ave  
Brookfield, IL 60513

Phone: 708-485-8131  
Fax: 708-485-2106

October 9, 2009

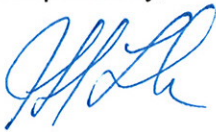
The Honorable Michael Garvey  
Village of Brookfield  
8820 Brookfield Avenue  
Brookfield IL, 60513

Dear President Garvey:

As president of the Brookfield Police Pension Board, I respectfully request the re-appointment of one of our Board members, John Quirk. He has faithfully served the Police Pension Board since 2001. Mr. Quirk is a long-time Brookfield resident with strong ties to our community. I have found that Mr. Quirk's expertise as an attorney is a valuable asset in matters confronting our Board.

If I may be of any assistance in this matter, please do not hesitate to call.

Respectfully,

A handwritten signature in blue ink, appearing to read "JLH", is positioned above the typed name of the signatory.

Jeff Leh, President  
Brookfield Police Pension Board

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES  
AT A REGULAR VILLAGE BOARD MEETING  
HELD ON MONDAY, OCTOBER 12, 2009 AT 6:33 P.M.  
IN THE BROOKFIELD MUNICIPAL BUILDING

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**MEMBERS PRESENT:** President Michael J. Garvey, Trustees Catherine Edwards, Michael Towner, David P. LeClere, C.P. Hall II, Yvonne Prause and Brian Oberhauser. Village Clerk Brigid Weber.

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Village Manager Riccardo F. Ginex, Assistant Village Manager Keith Sbiral, Village Attorney Richard Ramello, Police Department Chief Steven Stelter and Deputy Clerk Theresa Coady.

On Monday, October 12, 2009, President Garvey called the Village Board of Trustees meeting to order at 6:30 P.M. and led the Pledge of Allegiance to the Flag.

**APPOINTMENTS AND PRESENTATIONS**

Police Department Commendation for Excellence presented to the following officers by Chief Stelter regarding their performance during an incident which took place on September 8, 2009 in the Village of Brookfield:

Lt. Episcopo	Officer McGrath
Sgt. Ryan	Officer Kuruvilla
Sgt. Burdett	Detective Palos
Officer Kudla	

**PUBLIC COMMENT – LIMITED TO ITEMS ON OMNIBUS AND NEW BUSINESS ON TONIGHT'S AGENDA**

**OMNIBUS AGENDA**

A. Approval of Minutes: Village Board Meeting Monday, September 28, 2009, Committee of the Whole Meeting, Monday, September 28, 2009

Motion by Trustee LeClere, seconded by Trustee Towner, to approve the Omnibus Agenda of the October 12, 2009 Village Board of Trustees meeting. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall, Prause and Oberhauser. Nays: None. Absent: None.

**REPORTS OF SPECIAL COMMITTEES**

**Finance & Chamber of Commerce - Trustee Hall**

☉ **Corporate Warrant No. 934 dated October 12, 2009 - \$560,042.48**

Motion by Trustee Hall, seconded by Trustee Towner to approve Corporate Warrant No. 933 dated October 12, 2009 in the amount of \$560,042.48. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall, Prause and Oberhauser. Nays: None. Absent: None.

☉ **Recreation Warrant No. 214 dated October 12, 2009 - \$10,765.00**

Motion by Trustee Hall, seconded by Trustee Prause, to approve Recreation Warrant No. 213 dated October 12, 2009 in the amount of \$10,765.00. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall, Prause and Oberhauser. Nays: None. Absent: None.

### **Chamber of Commerce**

- ☉ Board Meeting on October 22, 2009 at Joe's Saloon

### **Library and Conservation – Trustee Oberhauser**

Trustee Oberhauser informed the Board of the following activities:

- ☉ Library: Taste of Brookfield event on October 2, 2009 was well attended. Library seeking feedback on the event. Special Library Board meeting scheduled October 12, 2009 regarding awarding bid contracts for refurbishing.
- ☉ Conservation: Meet The Creek activities.

### **Beautification and Plan Commission, Seniors Liaison - Trustee Edwards**

Trustee Edwards advised the Board of the following events and activities:

- ☉ Beautification: Project Nice scheduled for October 17, 2009
- ☉ Senior Liaison: Aging Well Senior Health Fair scheduled for October 13, 2009
- ☉ Plan Commission:

### **Playground and Recreation – Trustee Prause**

Trustee Prause advised the Board of the results of recent meetings and other scheduled activities:

- ☉ No report

### **Public Works, Zoning Board of Appeals and Administration - Trustee Towner**

Trustee Towner informed the board of recent Public Works and Administration activities and of discussions during recent ZBA committee meetings which included:

- ☉ Public Works: Street repairs and tree planting, leaf pickup
- ☉ Zoning Board of Appeals:
- ☉ Administration:

### **Public Safety and Special Events – Trustee LeClere**

Trustee LeClere informed the Board of the following:

- ☉ Special Events: Meeting scheduled for October 14, 2009 at 7:00 P.M.
- ☉ Public Safety: No report.

### **Economic Development, Library, Zoo and WCMC - President Garvey**

President Garvey advised the Board of the following:

- ☉ Zoo: Future Village Board meeting to be held at Brookfield Zoo. Date TBA.
- ☉ WCMC: Washington Fly-Over.
- ☉ Economic Development:

### **NEW BUSINESS**

#### **Ordinance 2009-55 – An Ordinance Amending Chapter 24 entitled Street and Sidewalks regarding the Regulation of Publication Dispensing Devices of the Village Code of Ordinances of the Village of Brookfield, Illinois.**

Motion by Trustee Edwards, seconded by Trustee Oberhauser, to approve Ordinance 2009-55 – An Ordinance Amending Chapter 24 entitled Street and Sidewalks regarding the Regulation of Publication Dispensing Devices of the Village Code of Ordinances of the Village of Brookfield, Illinois. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall, Prause and Oberhauser. Nays: None. Absent: None.

### **MANAGER'S REPORT**

Village Manager Riccardo Ginex informed the Board of the following activities or events:

- METRA plans for refurbishing tunnel changed; grant submission to be held for approximately one month while new proposal reviewed.

### **EXECUTIVE SESSION**

Motion by Trustee Towner, seconded by Trustee LeClere, to adjourn the Regular Village Board Meeting of October 12, 2009 to an Executive Session at 6:59 P.M. to discuss matters pertaining to Litigation and Union Negotiations. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall, Prause and Oberhauser. Nays: None. Absent: None.

### **RECONVENE REGULAR VILLAGE BOARD MEETING**

Motion by Trustee Towner, seconded by Trustee LeClere, to reconvene the Regular Village Board Meeting of October 12, 2009 at 7:39 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall, Prause and Oberhauser. Nays: None. Absent: None.

### **ADJOURNMENT**

Motion by Trustee Towner, seconded by Trustee LeClere, to adjourn the Regular Village Board Meeting of October 12, 2009 at 7:39 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall and Prause. Nays: None. Absent: Trustee Oberhauser.

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**Brigid Weber  
Village Clerk  
Village of Brookfield**

/lls



VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

BROOKFIELD VILLAGE BOARD – COMMITTEE OF THE WHOLE  
MONDAY, OCTOBER 12, 2009 – 7:40 P.M.

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**MEMBERS PRESENT:** President Michael J. Garvey, Trustees Catherine Edwards, Michael Towner, David P. LeClere, C.P. Hall II, Yvonne Prause and Brian Oberhauser. Village Clerk Brigid Weber.

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Village Manager Riccardo F. Ginex, Assistant Village Manager Keith Sbiral, Village Attorney Richard Ramello and Deputy Clerk Theresa Coady.

President Garvey called the October 12, 2009 Committee of the Whole meeting to order at 7:40 P.M.

Discussion Items

Liquor License Request – 3733 Grand Blvd.

Applicant Rafael Villaseñor requested a Class 1 Liquor License for his new restaurant at 3733 Grand Boulevard. Staff recommends a Class 2 license be issued. Ordinance creating Class 2 License to be on agenda for approval vote at Regular Village Board meeting scheduled for October 26, 2009.

Liquor License Request – St. Barbara School

St. Barbara School has requested a Class 8 Liquor License for the 3 of 12 allowed events. Staff recommends Class 8 license. Ordinance creating Class 8 license to be on agenda for approval vote at Regular Village Board meeting scheduled for October 26, 2009.

Liquor License Request – Holy Covenant Church

Holy Covenant Church requested a liquor license for its fall fundraiser scheduled for November 7, 2009. Staff recommends Class 8 license. Ordinance creating Class 8 license to be on agenda for approval vote at Regular Village Board meeting scheduled for October 26, 2009.

Adjournment

Motion by Trustee Towner, seconded by Trustee LeClere to adjourn the Committee of the Whole Meeting of October 12, 2009 at 8:03 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Edwards, Towner, LeClere, Hall, Prause and Oberhauser. Nays: None. Absent: None.

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Brigid Weber  
Village Clerk  
Village of Brookfield

/lls



CHECK	VENDOR	AMOUNT
10169	VILLAGE OF BROOKFIELD	342,180.04
62643	WATER PRO RATES	10.51-
63101	VISA	604.10
63102	ISI	10,120.00
63103	SECRETARY OF STATE	79.00
63104	REFUND - MISC	160.00
63105	WATER PRO RATES	44.48
63106	WATER PRO RATES	23.27
63107	WATER PRO RATES	13.58
63108	WATER PRO RATES	20.09
63109	WATER PRO RATES	88.68
63110	WATER PRO RATES	13.58
63111	WATER PRO RATES	51.13
63112	WATER PRO RATES	51.13
63113	WATER PRO RATES	162.63
63114	WATER PRO RATES	51.13
63116	A & M PARTS INC.	8.99
63117	AAA CONCRETE RAISING CO	1,017.50
63118	ACCURATE DOCUMENT DESTRUCTION	53.75
63119	ADVANTAGE CHEVROLET	250.89
63120	AIRGAS NORTH CENTRAL	348.01
63121	ALL AMERICAN PAPER CO.	169.70
63122	ANIMAL WELFARE LEAGUE	175.50
63123	AT & T	4,882.87
63124	BATTERY SERVICE CORP.	29.00
63125	BROOKFIELD EXPRESS CAR WASH	116.00
63126	BROOKFIELD TRUE VALUE HARDWAR	41.28
63127	DWAYNE BURRELL	110.25
63128	CANON BUSINESS SOLUTIONS, INC	210.73
63129	COMCAST	79.90
63130	COMED	17,729.87
63131	CRICKET COMMUNICATIONS, INC.	280.00
63132	DUPAGE TOPSOIL INC.	295.00
63133	DYNAMEX, INC.	54.28
63134	RYAN EVANS	163.90
63135	FIRE SERVICE, INC.	609.56
63136	FMP	268.01
63137	FREEMAY FORD TRUCK SALES INC	1,149.88
63138	GALLS, AN ARAMARK CO.	266.49
63139	GENEVA VALVE TAPPING	1,500.00
63140	RICCARDO GINEX	45.95
63141	GROOT INDUSTRIES, INC.	99,375.75
63142	HD SUPPLY WATERWORKS, LTD	771.90
63143	HL LANDSCAPE	6,208.82
63144	HR DIRECT	61.67
63145	ICE MOUNTAIN	65.04
63146	INDUSTRIAL SERVICE PRODUCTS C	18.90
63147	INNERWORKINGS	329.95
63148	INTOXIMETERS	436.00
63149	IRMA	3,430.48

CHECK	VENDOR	AMOUNT
63150	10100 J&L ELECTRONIC SERVICE, INC.	210.00
63151	10200 JACK'S INC.	17.90
63152	10830 JULIE, INC.	171.25
63153	11280 KIEFT BROS INC	300.00
63154	11718 LARRY KUTELLA	29.00
63155	12038 LA FASTENERS INC.	13.52
63156	12750 LOCATEPLUS CORPORATION	74.99
63157	13613 MINER ELECTRONICS CORP	142.50
63158	16005 P&G KEENE ELECTRICAL REBUILDE	338.80
63159	16548 PLYMOUTH PLACE, INC.	88.00
63160	16612 POLLARDWATER.COM-EAST	65.71
63161	16615 PORTABLE JOHN, INC..	428.18
63162	16645 POWER EQUIPMENT LEASING CO	398.57
63163	17017 QUARRY MATERIALS, INC.	100.47
63164	18644 RIVERSIDE MANUFACTURING CO.	501.50
63165	18813 RUSSO'S POWER EQUIPMENT INC	426.09
63166	19300 TIMOTHY W. SHARPE	2,500.00
63167	19333 SHEMIN NURSERIES, INC.	128.70
63168	19340 THE SHERWIN-WILLIAMS CO.	87.00
63169	19383 SIEVERT ELECTRIC SVC & SALES	520.50
63170	19396 SIGN UP SIGN CO.	70.00
63171	19568 SPRINT	30.00
63172	19575 FRANK W. SRAMEK	555.55
63173	19616 STANDARD EQUIPMENT CO.	347.02
63174	19630 STAPLES BUSINESS ADVANTAGE	100.40
63175	19748 STORINO, RAMELLO & DURKIN	16,559.65
63176	19805 SUBURBAN LABORATORIES, INC.	241.50
63177	20130 TECH-1 PEST CONTROL CO.	281.00
63178	20745 TREASURER, STATE OF ILLINOIS	14,533.24
63179	20870 TRUGREEN CHEMLAWN	2,027.50
63180	20890 TURTLE WAX CAR WASH A/R	4.75
63181	21445 UNIFIRST CORPORATION	324.74
63182	22231 VERIZON WIRELESS	1,404.96
63183	22790 VILLAGE OF RIVERSIDE	123.03
63184	23489 WEST COOK COUNTY SOLID WASTE	21,729.04
63185	23675 WESTFIELD FORD	90.22

86 CHECKS PRINTED

\$559,173.43

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	10,423.53	01-10-5020		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	142.38	01-10-5025		22690	10169
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	516.30	01-10-5110		22690	10169
VILLAGE OF BROOKFIELD	SUI-10/16/09	3.99	01-10-5190		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	2,615.38	01-12-5020		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	1,384.80	01-12-5025		22690	10169
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	298.44	01-12-5110		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	4,529.62	01-13-5020		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	7,686.40	01-13-5025		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	1,127.70	01-13-5030		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	204.50	01-13-5040		22690	10169
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	1,009.64	01-13-5110		22690	10169
VILLAGE OF BROOKFIELD	SUI-10/16/09	15.12	01-13-5190		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	6,070.44	01-19-5025		22690	10169
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	452.78	01-19-5110		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	7,662.14	01-20-5020		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	88,294.84	01-20-5025		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	4,461.60	01-20-5025		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	3,084.78	01-20-5040		22690	10169
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	2,073.16	01-20-5110		22690	10169
VILLAGE OF BROOKFIELD	SUI-10/16/09	124.93	01-20-5190		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	3,812.04	01-25-5020		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	69,333.71	01-25-5025		22690	10169
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	803.07	01-25-5110		22690	10169
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	5,168.12	01-30-5020		22690	10169

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	90,691.89	01-30-5025	22690	10169	
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	999.84	01-30-5040	22690	10169	
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	7,336.41	01-30-5110	22690	10169	
VILLAGE OF BROOKFIELD	SUI-10/16/09	196.28	01-30-5190	22690	10169	
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	372.02	01-40-5110	22690	10169	
VILLAGE OF BROOKFIELD	SUI-10/16/09	58.17	01-40-5190	22690	10169	
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	2,794.79	61-61-5020	22690	10169	
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	13,242.08	61-61-5025	22690	10169	
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	94.60	61-61-5040	22690	10169	
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	1,163.56	61-61-5110	22690	10169	
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	2,794.79	62-61-5020	22690	10169	
VILLAGE OF BROOKFIELD	P/R DATED 10/16/09	895.36	62-61-5025	22690	10169	
VILLAGE OF BROOKFIELD	FICA & MEDICARE-10/16/09	240.84	62-61-5110	22690	10169	
WATER PRO RATES	VOID	34.49	61-00-1236	23300	62643	
WATER PRO RATES	VOID	45.00CR	61-00-2610	23300	62643	
VISA	WORKOUT ROOM EQUIPMENT	299.10	01-20-6550	22905	63101	
VISA	4-STANDARD DOOR TRACK ROLLERS FOR SLIDING DOOR	305.00	01-31-6200	22905	63101	
ISI	8-LAPTOPS (GRANT PROGRAM	10,120.00	01-20-6510	9942	63102	
SECRETARY OF STATE	PLATE RENEWAL FOR #472	79.00	01-20-5490	19239	63103	
REFUND - MISC	REFUND-TREE PRG;CHANGED MIND-MICHELLE PUZEK 4317 MADISON	160.00	01-33-4387	18336	63104	
WATER PRO RATES	MOVE OUT REFUND 8900 31ST ST #3 F. ALTMAYER	51.73CR	61-00-1236	23300	63105	
WATER PRO RATES	MOVE OUT REFUND	80.00	61-00-2610	23300	63105	
WATER PRO RATES	MOVE OUT REFUND	16.21	62-00-1236	23300	63105	

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
WATER PRO RATES	MOVE OUT REFUND 9037 MONROE ACCURATE VALVE	51.73CR	61-00-1236		23300	63106
WATER PRO RATES	MOVE OUT REFUND	75.00	61-00-2610		23300	63106
WATER PRO RATES	MOVE OUT REFUND 3523 PRAIRIE S. ZUMPANO	51.73CR	61-00-1236		23300	63107
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63107
WATER PRO RATES	MOVE OUT REFUND	20.31	62-00-1236		23300	63107
WATER PRO RATES	MOVE OUT REFUND 3218 ARTHUR T. COLGAN	65.53CR	61-00-1236		23300	63108
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63108
WATER PRO RATES	MOVE OUT REFUND	40.62	62-00-1236		23300	63108
WATER PRO RATES	MOVE OUT REFUND 3830 MADISON D. HOLMES	17.25CR	61-00-1236		23300	63109
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63109
WATER PRO RATES	MOVE OUT REFUND	60.93	62-00-1236		23300	63109
WATER PRO RATES	MOVE OUT REFUND 3424 GRAND C. VIDA/PUBLIC GUARDIAN	51.73CR	61-00-1236		23300	63110
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63110
WATER PRO RATES	MOVE OUT REFUND	20.31	62-00-1236		23300	63110
WATER PRO RATES	MOVE OUT REFUND 3242 RAYMOND M. MILLER	34.49CR	61-00-1236		23300	63111
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63111
WATER PRO RATES	MOVE OUT REFUND	40.62	62-00-1236		23300	63111
WATER PRO RATES	MOVE OUT REFUND 8512 ROCKEFELLER M. KENNEALY C/O CZS	34.49CR	61-00-1236		23300	63112

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63112
WATER PRO RATES	MOVE OUT REFUND	40.62	62-00-1236		23300	63112
WATER PRO RATES	MOVE OUT REFUND 4213 PRAIRIE STRONGHILL GROUP	17.25CR	61-00-1236		23300	63113
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63113
WATER PRO RATES	MOVE OUT REFUND	134.88	62-00-1236		23300	63113
WATER PRO RATES	MOVE OUT REFUND 3526 RAYMOND F. DRAZAN	34.49CR	61-00-1236		23300	63114
WATER PRO RATES	MOVE OUT REFUND	45.00	61-00-2610		23300	63114
WATER PRO RATES	MOVE OUT REFUND	40.62	62-00-1236		23300	63114
A & M PARTS INC.	ADHESIVE	8.99	01-34-5710	153500	1020	63116
AAA CONCRETE RAISING CO	22 SQUARES OF WALK	1,017.50	01-36-6300	1004	1031	63117
ACCURATE DOCUMENT DESTRUCTION	SHREDDING SVC	53.75	01-10-5299	565728	1103	63118
ADVANTAGE CHEVROLET	SWITCH	143.84	01-34-5710	208849	1155	63119
ADVANTAGE CHEVROLET	SWITCH & CAP	107.05	01-34-5710	208843	1155	63119
AIRGAS NORTH CENTRAL	MEDICAL OXYGEN	234.97	01-25-5330	902765	1250	63120
AIRGAS NORTH CENTRAL	WELDING GASES	113.04	01-34-5660	897875	1250	63120
ALL AMERICAN PAPER CO.	FINISH SUPERIOR FLOOR	169.70	01-30-5510	42572	1329	63121
ANIMAL WELFARE LEAGUE	SVC FOR SEPT 09	175.50	01-20-5299	4635	1595	63122
AT & T	387-2733	68.86	01-14-5580		1781	63123
AT & T	387-1350	66.86	01-14-5580		1781	63123
AT & T	485-3277	26.54	01-14-5580		1781	63123
AT & T	485-2499	27.98	01-14-5580		1781	63123
AT & T	485-2266	27.51	01-14-5580		1781	63123
AT & T	387-2561	92.18	01-14-5580		1781	63123

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
AT & T	R07-0065	1,307.23	01-14-5580		1781	63123
AT & T	E911-847-734-5955	1,196.58	01-14-5580		1781	63123
AT & T	387-2650	2,069.13	01-14-5580		1781	63123
BATTERY SERVICE CORP.	SPECIAL BATTERY PACK REB	29.00	01-34-5710	191998	2118	63124
BROOKFIELD EXPRESS CAR WASH	CAR WASHES	16.00	01-20-5380	2450	2605	63125
BROOKFIELD EXPRESS CAR WASH	CAR WASHES	100.00	01-20-5380	2449	2605	63125
BROOKFIELD TRUE VALUE HARDWARE	DPW SUPPLIES	10.34	01-30-5690		2720	63126
BROOKFIELD TRUE VALUE HARDWARE	DPW SUPPLIES	5.69	01-35-5690		2720	63126
BROOKFIELD TRUE VALUE HARDWARE	DPW SUPPLIES	9.17	01-36-5690		2720	63126
BROOKFIELD TRUE VALUE HARDWARE	DPW SUPPLIES	16.08	61-62-5690		2720	63126
DWAYNE BURRELL	EQUIPMENT ALLOWANCE	110.25	01-20-5099		2915	63127
CANON BUSINESS SOLUTIONS, INC	B&W/COLOR COPIES-IRC5068	58.29	01-10-5540		3102	63128
CANON BUSINESS SOLUTIONS, INC	B&W/COLOR COPIES-IRC3080	1.96	01-25-5540		3102	63128
CANON BUSINESS SOLUTIONS, INC	B&W/COLOR COPIES-IRC3080 DPW	94.45	01-30-5540	822451	3102	63128
CANON BUSINESS SOLUTIONS, INC	B&W/COLOR COPIES-IRC3480	56.03	01-40-5540	820997	3102	63128
COMCAST	INTERNET SVC	79.90	01-14-5500		3550	63129
COMED	MASTER ACCT-37460-88025	17,729.87	01-36-5775		3560	63130
CRICKET COMMUNICATIONS, INC.	SUBSCRIBER INFO CALL HISTORY	280.00	01-20-5299	150418	3788	63131
DUPAGE TOPSOIL INC.	SEMI PULV	295.00	01-33-5655	30196	4880	63132
DYNAMEX, INC.	MESSENGER SVC	35.74	01-10-5299	558320	4905	63133
DYNAMEX, INC.	MESSENGER SVC	18.54	01-20-5299		4905	63133
RYAN EVANS	PROGRAM SUPPLIES-LETS WI	163.90	01-20-5560		5485	63134
FIRE SERVICE, INC.	LADDER RUNG ALIGNMENT LI REPAIRS	136.50	01-34-5450	8570	6232	63135
FIRE SERVICE, INC.	SWITCH FOR 419	124.66	01-34-5450	893	6232	63135



VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
FIRE SERVICE, INC.	LADDER RUNG ALIGNMENT LI	136.50	01-34-5450	8534	6232	63135
FIRE SERVICE, INC.	FRONT LOWER STROBES INOP	211.90	01-34-5450	8536	6232	63135
FMP	CORE RETURN	15.00CR	01-34-5710	64181	6572	63136
FMP	CORE RETURN	6.25CR	01-34-5710	63495	6572	63136
FMP	PARTS FOR #414	74.58	01-34-5710	66819	6572	63136
FMP	PARTS FOR #30	214.68	01-34-5710	66647	6572	63136
FREEWAY FORD TRUCK SALES INC	PARTS FOR #414 & #30	1,149.88	01-34-5710	357299	6760	63137
GALLS, AN ARAMARK CO.	PD UNIFORMS	266.49	01-20-5765	139330	7110	63138
GENEVA VALVE TAPPING	REPAIR OF 6" VALVE	1,500.00	61-62-5390	L131	7240	63139
RICCARDO GINEX	INTERNET FOR VLG MGR	45.95	01-14-5500		7276	63140
GROOT INDUSTRIES, INC.	RESIDENTIAL YARD WASTE-O	18,669.05	62-61-5480	569150	7883	63141
GROOT INDUSTRIES, INC.	RESIDENTIAL SVC-OCT 09	78,777.27	62-61-5480	569149	7883	63141
GROOT INDUSTRIES, INC.	DUMPING CHARGES	1,929.43	62-61-5480	121947	7883	63141
HD SUPPLY WATERWORKS, LTD	WATER DEPT PARTS	771.90	61-62-5390	579067	8290	63142
HL LANDSCAPE	LAWN MAINT CONTRACT-SEPT	5,557.00	01-33-5475	1149	8485	63143
HL LANDSCAPE	SOD AT 3537 FOREST	651.82	01-33-5475	1150	8485	63143
HR DIRECT	2010 ABSENTEE CALENDAR K	61.67	01-20-5670	397277	8832	63144
ICE MOUNTAIN	SVC AT DPW	65.04	01-30-5690	908801	9054	63145
INDUSTRIAL SERVICE PRODUCTS CO	GRAY SUCTION HOSE	18.90	01-34-5360	226782	9730	63146
INNERWORKINGS	8000 WATER BILLS	329.95	61-61-5540	476212	9840	63147
INTOXIMETERS	BREATHALIZER TEST KITS	436.00	01-20-6570	287463	9910	63148
IRMA	SEPT 09 DEDUCTIBLE	3,415.48	01-12-5520		9933	63149
IRMA	SEMINAR-BILL HEIDER	15.00	01-30-5810	7213	9933	63149
J&L ELECTRONIC SERVICE, INC.	TROUBLESHOOT & REPAIR FAILED DISPATCH	210.00	01-20-5310	83098E	10100	63150
JACK'S INC.	GAS CAP	17.90	01-34-5710	39390	10200	63151

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
JULIE, INC.	UTILITIES LOCATES-SEPT 0	171.25	61-62-5595	90170	10830	63152
KIEFT BROS INC	1.5" ADJ RING CAST IRON 2"CAST IRON ADJ RING	300.00	61-62-5790	159591	11280	63153
LARRY KUTELLA	TRAVEL EXPENSES FOR COOK AWARD CEREMONY	29.00	01-20-5850		11718	63154
LA FASTENERS INC.	ADAPTER 1/2 HEX PIPE NIP	13.52	01-34-5710	20098	12038	63155
LOCATEPLUS CORPORATION	USAGE-FLAT RATE	74.99	01-20-5560	694138	12750	63156
MINER ELECTRONICS CORP	#462-VIDEO SYSTEM NOT WORKING	142.50	01-20-5310	232126	13613	63157
P&G KEENE ELECTRICAL REBUILDER	STARTER	338.80	01-34-5380	161263	16005	63158
PLYMOUTH PLACE, INC.	PRISONER MEALS-SEPT 09	88.00	01-20-5625		16548	63159
POLLARDWATER.COM-EAST	BLADE KIT FOR VALVE BOX	65.71	61-62-5715	259567	16612	63160
PORTABLE JOHN, INC..	RENTAL AT EHLERT PARK	428.18	01-35-5510	156459	16615	63161
POWER EQUIPMENT LEASING CO	AERIAL LIFT INSPECTION	398.57	01-34-5450	15420	16645	63162
QUARRY MATERIALS, INC.	N50 SURFACE	48.96	61-62-5735	36975	17017	63163
QUARRY MATERIALS, INC.	N50 SURFACE	51.51	61-62-5735	36824	17017	63163
RIVERSIDE MANUFACTURING CO.	TROUSERS	296.70	01-20-5765	746695	18644	63164
RIVERSIDE MANUFACTURING CO.	TROUSERS	204.80	01-20-5765	742561	18644	63164
RUSSO'S POWER EQUIPMENT INC	3/8 .050 MICRO	426.09	01-33-5710	586944	18813	63165
TIMOTHY W. SHARPE	COMPLETION ON JAN 09 ACTUARIAL VALUATION FOR VOB POST-RETIREMENT HEALTHCARE PLAN	2,500.00	01-12-5299		19300	63166
SHEMIN NURSERIES, INC.	ATT BOX RESTORATIONS	128.70	01-33-5655	730688	19333	63167
THE SHERWIN-WILLIAMS CO.	TIP RAC 5, STRIPING	87.00	01-36-5750	22673	19340	63168
SIEVERT ELECTRIC SVC & SALES	ANNUAL OSHA INSPECTION F 2 OVERHEAD CRANES & HOISTS	520.50	01-34-5450	40429	19383	63169
SIGN UP SIGN CO.	1ST & 2ND PL GARDEN CONT	70.00	01-07-5410	9246	19396	63170
SPRINT	SUBPOENA COMPLIANCE	30.00	01-20-5299	42912	19568	63171

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
FRANK W. SRAMEK	TORX SOCKET SET	165.60	01-34-5715	109852	19575	63172
FRANK W. SRAMEK	1/2" AIR DRILL	389.95	01-34-5715	109851	19575	63172
STANDARD EQUIPMENT CO.	DEBRIS HOSE	347.02	01-34-5710	50600	19616	63173
STAPLES BUSINESS ADVANTAGE	PD OFFICE SUPPLIES	31.82	01-20-5670	169725	19630	63174
STAPLES BUSINESS ADVANTAGE	PD OFFICE SUPPLIES	68.58	01-20-5670	169724	19630	63174
STORINO, RAMELLO & DURKIN	ORDINANCE VIOLATIONS	1,919.00	01-11-5250	48753	19748	63175
STORINO, RAMELLO & DURKIN	RESOLUTIONS	195.50	01-11-5270	48752	19748	63175
STORINO, RAMELLO & DURKIN	BLI GENERAL LEGAL MATTER	255.00	01-11-5270	48754	19748	63175
STORINO, RAMELLO & DURKIN	ORDINANCES	3,679.10	01-11-5270	48751	19748	63175
STORINO, RAMELLO & DURKIN	LIQUOR CONTROL CODE VIOLATIONS	127.50	01-11-5270	48755	19748	63175
STORINO, RAMELLO & DURKIN	LUCE TERMINATION	736.10	01-11-5270	48690	19748	63175
STORINO, RAMELLO & DURKIN	BOARD OF TRUSTEE MEETING	1,061.20	01-11-5270	48749	19748	63175
STORINO, RAMELLO & DURKIN	COW MEETINGS	1,190.00	01-11-5270	48750	19748	63175
STORINO, RAMELLO & DURKIN	2003 STREET IMPRV PROJ	255.40	01-11-5270	48756	19748	63175
STORINO, RAMELLO & DURKIN	GENERAL LEGAL MATTERS	6,263.65	01-11-5270	48748	19748	63175
STORINO, RAMELLO & DURKIN	2009 FIRE NEGOTIATIONS	56.10	01-11-5270	48692	19748	63175
STORINO, RAMELLO & DURKIN	2009 DPW NEGOTIATIONS	56.10	01-11-5270	48691	19748	63175
STORINO, RAMELLO & DURKIN	SA #357	765.00	32-00-5270	48757	19748	63175
SUBURBAN LABORATORIES, INC.	COLIFORM TEST FOR IEPA	241.50	61-62-5390	98128	19805	63176
TECH-1 PEST CONTROL CO.	DPW	45.00	01-30-5510	151072	20130	63177
TECH-1 PEST CONTROL CO.	3830 MAPLE	46.00	01-30-5510	151071	20130	63177
TECH-1 PEST CONTROL CO.	ESDA BLDG	45.00	01-30-5510	151070	20130	63177
TECH-1 PEST CONTROL CO.	KIWANIS PARK	45.00	01-30-5510	151077	20130	63177
TECH-1 PEST CONTROL CO.	TRAIN STATION	52.00	01-30-5510	151069	20130	63177
TECH-1 PEST CONTROL CO.	VLG HALL	48.00	01-30-5510	151068	20130	63177

VENDOR NAME	DESCRIPTION OF EXPENDITURE	AMOUNT	ACCT NO	INVOICE NUMBER	VENDOR NUMBER	CHECK NUMBER
TREASURER, STATE OF ILLINOIS	VLG SHARE-GRAND BLVD	14,533.24	42-00-6300	103093	20745	63178
TRUGREEN CHEMLAWN	FALL SVC	471.00	01-33-5655	507467	20870	63179
TRUGREEN CHEMLAWN	TOTAL VEGETATION	1,420.00	01-33-5655	503713	20870	63179
TRUGREEN CHEMLAWN	TOTAL VEGETATION	136.50	01-33-5655	502425	20870	63179
TURTLE WAX CAR WASH A/R	CAR WASH	4.75	01-20-5380	200909	20890	63180
UNIFIRST CORPORATION	MATS	52.80	01-30-5515	465733	21445	63181
UNIFIRST CORPORATION	DPW UNIFORMS	109.57	01-30-5515	571661	21445	63181
UNIFIRST CORPORATION	DPW UNIFORMS	109.57	01-30-5515	572930	21445	63181
UNIFIRST CORPORATION	MATS	52.80	01-30-5515	462917	21445	63181
VERIZON WIRELESS	VLG CELL PHONES 685033343-00001	1,404.96	01-14-5580		22231	63182
VILLAGE OF RIVERSIDE	FUEL USE-SEPT 09	123.03	01-34-5650	21021	22790	63183
WEST COOK COUNTY SOLID WASTE	DISP/ADM FEES-SEPT 09	21,729.04	62-61-5480	2421	23489	63184
WESTFIELD FORD	BUCKLE-#473	90.22	01-34-5710	103749	23675	63185
TOTAL EXPENDITURES		559,173.43	1-00-1001			

**ORDINANCE NO. 2009- 56**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES BY CREATING A CLASS 2B LIQUOR LICENSE**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 26<sup>TH</sup> DAY OF OCTOBER 2009.

Published in pamphlet form by  
Authority of the Corporate  
Authorities of Brookfield, Illinois  
the 26<sup>th</sup> day of October 2009.

**ORDINANCE NO. 2009- 56**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES BY CREATING A CLASS 2B LIQUOR LICENSE**

**WHEREAS**, the Village of Brookfield is authorized by the Illinois Municipal Code, 65 ILCS 5/4-1, to regulate and restrict the licensing of retail liquor establishments within the boundaries of the Village; and

**WHEREAS**, the corporate authorities of the Village of Brookfield deem it to be in the best interests of the Village and its residents to create a new classification of liquor license;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Brookfield as follows:

**Section 1. Recitals.**

The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2: Creation of Class 2B License Classification.**

Section 03-32 entitled "Classes, Hours and Fees" of the Village of Brookfield Code of Ordinances, as amended, be and is hereby further amended by adding thereto the following classification which shall read in its entirety as follows:

This section sets forth the classes of licenses available in the Village.

No person shall sell, offer for sale, permit to be sold or allow anyone on any premises licensed to sell alcoholic liquor to consume or to have in his or her possession for consumption, any alcoholic liquor during the following times set for closing.

**CLASS 1.** Authorizes as the primary sale of all alcoholic liquors, the retail sale of all alcoholic liquors to be consumed on the premises and incidental thereto, shall

authorize the retail sale of all alcoholic liquors in the original package to be consumed off premises.

For holders of Class 1 licenses, the hours during which no liquor shall be sold shall be as follows:

A. For every day except Saturday, Sunday and legal holidays, the hours shall be between 3:00 A.M. and 7:00 A.M.

B. On Saturday, Sunday and legal holidays the hours shall be between 4:00 a.m. and 7:00 a.m. on Saturday and holidays and 4:00 a.m. and 11:00 a.m. on Sunday.

The annual fee for a Class 1 license is \$2,400.00.

**CLASS 2.** Authorizes as the primary sales of alcoholic liquors to be consumed on the premises and incidental thereof, shall authorize the retail sale of all alcoholic liquors in the original package to be consumed off premises.

For holders of Class 2 licenses, the hours which no liquor shall be sold shall be as follows:

A. Every day except Saturday, Sunday and legal holidays, the hours shall be between 1:30 a.m. and 7:00 a.m.

B. On Saturday, Sunday and legal holidays, the hours shall be between 2:30 a.m. and 7:00 a.m. on Saturday and holidays and between 2:30 a.m. and 11:00 a.m. on Sunday.

The annual fee for Class 2 licenses is \$1,800.00.

**CLASS 2A.** Authorizes as the primary sales of alcoholic liquors to be consumed on the premises and incidental thereof, and shall authorize the retail sale of all alcoholic liquors in the original package to be consumed off premises.

For holders of Class 2A licenses, the hours which no liquor shall be sold shall be as follows:

A. Every day except Saturday, Sunday and legal holidays, the hours shall be between 1:00 a.m. and 7:00 a.m.;

B. On Saturday, Sunday and legal holidays, the hours shall be between 2:00 a.m. and 7:00 a.m. on Saturday and legal holidays and between 2:00 AM and 11:00 a.m. on Sunday.



The annual fee for Class 2A licenses is \$1,750.00.

**CLASS 2B.** Authorizes as the primary sales of alcoholic liquors to be consumed on the premises and incidental thereof only.

For holders of Class 2B licenses, the hours which no liquor shall be sold shall be as follows:

A. Every day except Saturday, Sunday and legal holidays, the hours shall be between 1:00 a.m. and 7:00 a.m.;

B. On Saturday, Sunday and legal holidays, the hours shall be between 2:00 a.m. and 7:00 a.m. on Saturday and legal holidays and between 2:00 AM and 11:00 a.m. on Sunday.

The annual fee for Class 2B licenses is \$1,750.00.

**CLASS 3.** Authorizes the retail sale of all alcoholic liquors in their original package to be consumed off the premises only.

For holders of Class 3 licenses the hours which no liquor shall be sold shall be every day between the hours of 1:00 a.m. and 7:00 a.m., except Sunday which shall be between 1:00 a.m. and 11:00 a.m.

The annual fee for Class 3 license is \$1,275.00.

**CLASS 4.** Authorizes the sale of all alcoholic liquors by incorporated clubs which have held a national or State charter of incorporation for a period of at least two (2) full years prior to making of application for such license, and provided that the sale of liquor shall be made to duly authorized members and their guests only such liquor to be consumed on premises.

For holders of Class 4 licenses the hours during which no liquor shall be sold shall be every day between the hours of 2:00 a.m. and 7:00 a.m., except Sunday which shall be between 2:00 a.m. and 11:00 a.m.

The annual fee for a Class 4 license is \$350.00.

**CLASS 5.** Authorizes as the primary sales of alcoholic beverages the retail sale or wines, beers and malt beverages to be consumed on the premises and incidental thereto the sale of wines, beers, and malt beverages in the original package to be consumed off premises.

For holders of Class 5 licenses, the hours during which no liquor shall be sold shall be every day between the hours of 2:00 a.m. and 7:00 a.m., except Sunday which shall be between 2:00 a.m. and 11:00 a.m.

The annual fee for a Class 5 license is \$600.00.

**CLASS 6.** Authorizes the retail sale of wines, beers and malt beverages in the original package to be consumed off the premises.

For holders of Class 6 licenses the hours during which no liquor shall be sold shall be every day between the hours of 2:00 a.m. and 7:00 a.m. except Sunday which shall be between 2:00 a.m. and 11:00 a.m.

The annual fee for a Class 6 license is \$600.00.

**CLASS 7.** Authorizes the retail sale of wines, beers and malt beverages to be consumed on the premises of not-for-profit corporations incorporated under the charters of the State that provide for the cultural, educational, and/or recreational enrichment of the public, provided that primary function of said not-for-profit corporation should not be related to the serving of food or beverages and that no greater than fifty (50) percent of the net income of said corporation is derived from the sale of alcoholic liquors shall be consumed on the premises only, at designated sites upon the premises only, at designated sites upon the premises authorized.

For holders of Class 7 licenses, the hours during which no liquor shall be sold shall be every day between the hour of 2:00 a.m. and 7:00 a.m. except Sunday which shall be between 2:00 a.m. and 11:00 a.m.

The annual fee for a Class 7 license is \$1,000.00.

**CLASS 7A.** Authorizes the retail sale of all alcoholic liquor to be consumed on the premises of not-for-profit corporations incorporated under the charters of the State that provide for the cultural, educational, and/or recreational enrichment of the public, provided that primary function of the not-for-profit corporation is not related to the serving of food or beverages and that no greater than fifty (50%) percent of the net income of the corporation is derived from the sale of alcoholic beverages. Further provided that the sale of such alcoholic liquors shall be at designated separately licensed sites upon the premises and that the alcoholic liquors shall be consumed on the licensed site only.

For holders of Class 7A licenses the hours during which no liquor shall be sold shall be every day between the hour of 2:00 a.m. and 7:00 a.m. except Sunday, which shall be between 2:00 a.m. and 11:00 a.m.

The annual fee for a Class 7 license is \$1,000.00.

**CLASS 8.** Authorizes the retail sale of all alcoholic liquors to be consumed on the premises in conjunction with events of short durations such as festivals, picnics,

business, open house, banquets, or other special events, either for a structure or an outdoor location. This license is limited to occasions when groups are assembled on the premises for the promotion of some common object other than the sale and consumption of alcoholic liquor.

Issuance of such license shall be granted to schools, churches, hospitals, homes for the aged, indigent or veterans, military or naval station, government group, community or fraternal organization incorporated under a community or fraternal organization incorporated under a general not-for-profit corporation act, or any other public function the Local Liquor Commissioner deems appropriate, provided however, that no applicant may receive such temporary license for more than twelve (12) events per year, each of which may not last longer than three (3) days. This license is exempt from the provisions of Sections 03-30.

The license shall state the place and times at which and during which the retail sale may take place. The fee for such license shall be Thirty Dollars (\$30) unless waived by the Local Liquor Control Commissioner.

**CLASS 9.** Authorizes the sale of all alcoholic liquors by licensed caterers, at private functions, when sold in conjunction with the service of food, and limited to invited guests only. Such alcoholic liquors are to be consumed on the premises, at sites designated in the liquor license application.

For holders of Class 9 licenses, the hours during which no liquor shall be sold shall be every day between the hours of 1:00 a.m. and 7:00 a.m., except Sunday which shall be between 1:00 a.m. and 11:00 a.m.

The annual fee for a Class 9 license is \$300.00.

**CLASS 10.** Authorizes the retail sale of domestic and imported beer, domestic and malt beverages to be sold by the can or bottle and not on tap; domestic and imported wines; and all alcoholic liqueurs for consumption on the premises limited to table service from a service bar. Amusement devices as described and regulated in Chapter 7, Article XI of the Brookfield Code of Ordinances are prohibited in an establishment holding a class A10@ license. All theatricals, shows and amusements requiring licenses pursuant to Chapter 7, Article II of the Brookfield Code of Ordinances are prohibited in an establishment holding a class A10@ license, except that non-amplified entertainment by a single instrument (e.g., piano, flute, etc.) or a single vocalist accompanied by a single instrument, both without amplification, may be permitted. A Class 10 license is intended to apply to an establishment commonly known as a cigar bar. The hours during which no alcoholic beverage shall be sold, given, delivered or consumed shall be every day between the hours of 2:00 a.m. and 2:00 p.m., except Sunday which shall be between 2:00 a.m. and 11:00 a.m.

The annual fee for a Class 10 license is \$1,600.00.

**CLASS 11.** Authorizes as the primary sales of alcoholic liquors to be consumed on the premises only.

For holders of Class 11 licenses, the hours which no liquor shall be sold shall be as follows:

A. Every day except Saturday, Sunday and legal holidays, the hours shall be between 1:00 a.m. and 7:00 a.m.

B. On Saturday, Sunday and legal holidays, the hours shall be between 2:00 a.m. and 7:00 a.m. on Saturday and legal holidays and 2:00 a.m. and 11:00 a.m. on Sunday.

The annual fee for a Class 11 license is \$1,250.00.

**CLASS 11A.** Authorizes as the primary sales of alcoholic liquors to be consumed on the premises only.

For holders of Class 11A licenses, the hours which no liquor shall be sold shall be as follows:

A. Every day except Saturday, Sunday and legal holidays, the hours shall be between 1:30 a.m. and 7:00 a.m.

B. On Saturday, Sunday and legal holidays, the hours shall be between 2:00 a.m. and 7:00 a.m. on Saturday and legal holidays and 2:00 a.m. and 11:00 a.m. on Sunday.

The annual fee for a Class 11A license is \$1,250.00.

**CLASS S and CLASS S1:** Are subsidiary license categories required for the retail sale of alcoholic liquor in locations external to the premise, such as outdoor cafes. No Class S or Class S1 subsidiary license will be issued unless a regular Class 1 through 7 license has been applied for and granted. Each Class S or Class S1 subsidiary license shall be independent of the regular license for purposes of enforcement; provided, however, that, if the regular Class 1 through 7 license is revoked, the Class S or Class S1 subsidiary license shall also be revoked.

For holders of Class S or Class S1 subsidiary license, hours during which no liquor shall be sold shall be as follows:

A. For every day except Friday, Saturday, Sunday and legal holidays, the hours shall be between 10:00 p.m. and 11:00 a.m.

B. On Friday, Saturday and legal holidays, as established by State Statute, the hours shall be between 11:00 p.m. and 11:00 a.m.

C. On Sundays, the hours shall be between 10:00 p.m. and 11:00 a.m.

The annual fee for Class S or Class S1 subsidiary license shall be 20% of the fee for the regular Class 1 through 7 license issued for the premises.

**CLASS B.** A Class B subsidiary license is required for the sale at retail of wine only on Sundays between the hours of 11:00 A.M. and 12:00 Noon in conjunction with the service of a meal at a restaurant. All wine served between the hours of 11:00 A.M. and 12:00 Noon shall be served at tables where meals are being served. No wine shall be served to patrons who are seated at a bar or who are not being served a meal. A Class B subsidiary license may only be issued upon the approval of the Liquor Commissioner to a holder of a valid Class 1, 2, 4, 5, 7, 8 or 9 license. The license shall expire on the same date as the underlying liquor license held; however, the Class B subsidiary license shall be independent for purposes of enforcement and renewal. A Class B subsidiary license may only be renewed upon the approval of the Liquor Commissioner. If the underlying liquor license is revoked or is not renewed, the Class B subsidiary license shall also be revoked or not renewed as the proper case may be. No additional fee shall be charged for the issuance of a Class B subsidiary license to the holder of a valid Class 1, 2, 4, 5, 7, 8 or 9 license.

The term Alegal holidays@ as that term is used in this Chapter shall mean those days during any calendar year that are determined to be legal holidays by the Liquor Commissioner of the Village of Brookfield. The Liquor Commissioner shall, prior to December 31st of the prior year, provide to the Village Clerk a list of the dates of all holidays for the upcoming year to be available for inspection by the general public during normal Village business hours.

### **Section 3: Creation of Class 2B License.**

Section 03-34 entitled "Limitation on the Number of Licenses" of the Village of Brookfield Code of Ordinances, as amended, be and is hereby further amended by adding thereto the following subsection which shall read in its entirety as follows:

The maximum number of licenses which may be issued for each class shall be as follows:

- (1) The total number of Class 1 licenses shall not exceed nine (9).
- (2) The total number of Class 2 licenses shall not exceed fourteen (14).

- (3) The total number of Class 2A licenses shall not exceed one (1).
  - (4) The total number of Class 2B licenses shall not exceed one (1).
  - (5) The total number of Class 3 licenses shall not exceed nine (9).
  - (6) The total number of Class 4 licenses shall not exceed five (5).
  - (7) The total number of Class 5 licenses shall not exceed five (5).
  - (8) The total number of Class 6 licenses shall not exceed three (3).
  - (9) The total number of Class 7 licenses shall not exceed one (1).
  - (10) The total number of Class 7A licenses shall not exceed (1).
  - (11)The total number of Class 8 licenses shall not exceed twelve (12).
  - (12) The total number of Class 9 licenses shall not exceed one (1).
  - (13) The total number of Class 10 licenses shall not exceed one (1).
  - (14) The total number of Class 11 licenses shall not exceed two (2).
  - (15) The total number of Class 11A licenses shall not exceed one (1).
  - (16) The total number of Class S licenses shall not exceed nine (9).
  - (17) The total number of Class S1 licenses shall not exceed one (1).
  - (18) The total number of Class B licenses shall not exceed one (1).
- [THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]

**Section 4. Effective Date.**

This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

**ADOPTED** this 26<sup>th</sup> day of October 2009, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 26<sup>th</sup> day of October 2009.

---

Michael J. Garvey, President of the  
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office,  
and published in pamphlet form  
this 26<sup>th</sup> day of October 2009.

---

Brigid Weber, Clerk of the Village  
of Brookfield, Cook County, Illinois



**ORDINANCE NO. 2009 - 57**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES TO CREATE A CLASS 8 LIQUOR LICENSE**

**PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 26<sup>TH</sup> DAY OF OCTOBER 2009**

Published in pamphlet form by  
authority of the Corporate  
Authorities of Brookfield, Illinois,  
the 26<sup>th</sup> day of October 2009

**ORDINANCE NO. 2009 - 57**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES TO CREATE A CLASS 8 LIQUOR LICENSE**

**WHEREAS**, the Village of Brookfield is authorized by the Illinois Municipal Code, 65 ILCS 5/4-1, to regulate and restrict the licensing of retail liquor establishments within the boundaries of the Village;

**WHEREAS**, Section 03-32 of the Village of Brookfield Code of Ordinances, as amended, provides for the issuance of a Class 8 liquor license, which is temporary in nature, for the retail sale of alcoholic liquor to be consumed on the premises in conjunction with events of short duration such as festivals, picnics and banquets by certain not-for-profit organizations;

**WHEREAS**, Section 03-34, as amended by Ordinance 2009-49, of the Village of Brookfield Code of Ordinances provides that the number of Class 8 liquor licenses shall not exceed twelve (12);

**WHEREAS**, due to the temporary nature of Class 8 liquor licenses and by operation of:

(a) Section 03-39 entitled, "Termination; Prorating of License Fee" of the Village of Brookfield Code of Ordinances, as amended, which provides in relevant part that, "Each local license shall terminate on December 31<sup>st</sup> , next following its issuance"; and

(b) Section 03-40 entitled, "Termination by Dormancy" of the Village of Brookfield Code of Ordinances, as amended, which provides in relevant part that:

A license shall be rendered dormant and shall abate when the license premises have been closed or when no alcoholic liquor has been sold or served on the premises for thirty (30) days, and no request for transfer to a new location or to a new licensee at the same location, or request for an

extension of time, has been received by the Local Liquor Control Commissioner (Village President). Upon a determination of abatement by the Commissioner, and his written notice of such determination to the license so abated shall be reduced by one by operation of this section; and

(c) Section 03-35 entitled, "Reduction in the Number of Licenses" of the Village of Brookfield Code of Ordinances, as amended, which provides in relevant part that:

Whenever a license previously issued under this Chapter is revoked, surrendered or terminated by dormancy as provided in this Chapter, the maximum number of licenses in the class of the license which is revoked, surrendered or terminated by dormancy as set forth in Section 03-34 above shall be automatically and immediately reduced by one,

the number of Class 8 liquor licenses for which Section 03-34 of the Village of Brookfield Code of Ordinances, as amended, now provides is one (1);

**WHEREAS**, the available Class 8 liquor license has been issued to another event within the Village by a certain not-for-profit organization;

**WHEREAS**, there is an application submitted by Holy Covenant Metropolitan Community Church for a fall harvest dance and services auction to be held on November 7, 2009, currently pending for the issuance of a Class 8 liquor license; and

**WHEREAS**, the corporate authorities of the Village of Brookfield deem it to be in the best interests of the Village and its residents to create a Class 8 liquor license to accommodate the currently pending license application;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Brookfield as follows:

**Section 1. Recitals.**

The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Creation of a Class 8 Liquor License.**

Subsection 9 of Section 03-34 entitled "Limitation on the Number of Licenses" of the Village of Brookfield Code of Ordinances, as amended, be and is hereby further amended to read as follows:

(9) The total number of Class 8 licenses shall not exceed two (2).

**Section 3. Effective Date.**

This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

**ADOPTED** this 26<sup>th</sup> day of October 2009, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 26<sup>th</sup> day of October 2009.

\_\_\_\_\_  
Michael J. Garvey, President of the  
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office  
And published in pamphlet form  
this 26<sup>th</sup> day of October 2009.

\_\_\_\_\_  
Brigid Weber, Clerk of the Village  
Of Brookfield, Cook County, Illinois

**ORDINANCE NO. 2009 - 58**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES TO CREATE A CLASS 8 LIQUOR LICENSE**

**PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 26<sup>TH</sup> DAY OF OCTOBER 2009**

Published in pamphlet form by  
authority of the Corporate  
Authorities of Brookfield, Illinois,  
the 26<sup>th</sup> day of October 2009

**ORDINANCE NO. 2009 - 58**

**AN ORDINANCE AMENDING CHAPTER 3 OF THE VILLAGE OF BROOKFIELD  
CODE OF ORDINANCES TO CREATE A CLASS 8 LIQUOR LICENSE**

**WHEREAS**, the Village of Brookfield is authorized by the Illinois Municipal Code, 65 ILCS 5/4-1, to regulate and restrict the licensing of retail liquor establishments within the boundaries of the Village; and

**WHEREAS**, Section 03-32 of the Village of Brookfield Code of Ordinances, as amended, provides for the issuance of a Class 8 liquor license, which is temporary in nature, for the retail sale of alcoholic liquor to be consumed on the premises in conjunction with events of short duration such as festivals, picnics and banquets by certain not-for-profit organizations; and

**WHEREAS**, due to the temporary nature of Class 8 liquor licenses and by operation of:

(a) Section 03-39 entitled, "Termination; Prorating of License Fee" of the Village of Brookfield Code of Ordinances, as amended, which provides in relevant part that, "Each local license shall terminate on December 31<sup>st</sup>, next following its issuance"; and

(b) Section 03-40 entitled, "Termination by Dormancy" of the Village of Brookfield Code of Ordinances, as amended, which provides in relevant part that:

A license shall be rendered dormant and shall abate when the license premises have been closed or when no alcoholic liquor has been sold or served on the premises for thirty (30) days, and no request for transfer to a new location or to a new licensee at the same location, or request for an extension of time, has been received by the Local Liquor Control Commissioner (Village President). Upon a determination of abatement by the Commissioner, and his written notice of such determination to the license so abated shall be reduced by one by operation of this section, and

(c) Section 03-35 entitled, "Reduction in the Number of Licenses" of the Village of Brookfield Code of Ordinances, as amended, which provides in relevant part that:

Whenever a license previously issued under this Chapter is revoked, surrendered or terminated by dormancy as provided in this Chapter, the maximum number of licenses in the class of the license which is revoked, surrendered or terminated by dormancy as set forth in Section 03-34 above shall be automatically and immediately reduced by one,

the number of Class 8 liquor licenses for which Section 03-34 of the Village of Brookfield Code of Ordinances, as amended, now provides is zero (0); and

**WHEREAS**, there is an application submitted by St. Barbara School for three Friday Fish Fry events to be held on February 19, 2010; March 5, 2010; and March 19, 2010, currently pending for the issuance of a Class 8 liquor license;

**WHEREAS**, the corporate authorities of the Village of Brookfield deem it to be in the best interests of the Village and its residents to create a Class 8 liquor license to accommodate the currently pending license application;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Brookfield as follows:

**Section 1. Recitals.**

The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Creation of a Class 8 Liquor License.**

Subsection 9 of Section 03-34 entitled "Limitation on the Number of Licenses" of the Village of Brookfield Code of Ordinances, as amended, be and is hereby further amended to read as follows:

(9) The total number of Class 8 licenses shall not exceed (1).

**Section 3. Effective Date.**

This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

**ADOPTED** this 26<sup>th</sup> day of October 2009, pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

**APPROVED** by me this 26<sup>th</sup> day of October 2009.

\_\_\_\_\_  
Michael J. Garvey, President of the  
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office  
And published in pamphlet form  
this 26<sup>th</sup> day of October 2009.

\_\_\_\_\_  
Brigid Weber, Clerk of the Village  
Of Brookfield, Cook County, Illinois





# Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688  
(708) 485-7344 • FAX (708) 485-4971  
[www.brookfieldil.gov](http://www.brookfieldil.gov)

VILLAGE PRESIDENT  
Michael J. Garvey

VILLAGE CLERK  
Brigid Weber

BOARD OF TRUSTEES  
Cathy A. Colgrass-Edwards  
C.P. Hall, II  
David P. LeClere  
Brian S. Oberhauser  
Yvonne Prause  
Michael A. Towner

VILLAGE MANAGER  
Riccardo F. Ginex

MEMBER OF  
Illinois Municipal League  
Proviso Township  
Municipal League  
West Central  
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO  
ZOOLOGICAL SOCIETY

VILLAGE OF BROOKFIELD  
BROOKFIELD, ILLINOIS 60513

## **BROOKFIELD VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING Monday, October 26, 2009**

**7:00 p.m. or Immediately following Village Board Meeting  
Edward Barcal Hall  
8820 Brookfield Avenue  
Brookfield, IL 60513**

### **AGENDA**

- I. Discussion –** Brookfield Restaurant Liquor License Application
- II. Discussion –** "Shop with a Cop"
- III. Discussion –** Special Events Commission Mission Statement
- IV. Discussion –** Amendment to Chapter 2 – Beautification Committee
- V. Discussion –** 2009 Budget Discussion
- VI. Addresses from the Audience –** Any member of the audience who wishes to address the President and Village Board may do so at this time
- VII. Adjournment**

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.



# COMMITTEE ITEM MEMO

---

**ITEM:** Class 2 Liquor License Application

**COMMITTEE DATE:** October 26, 2009

**PREPARED BY:** Theresa Coady

**PURPOSE:** Seeking Board Approval to grant a new Class 2 Liquor License to the Brookfield Restaurant

**BUDGET AMOUNT:** N/A

**BACKGROUND:**

The applicant, Dean Gellis, is taking back ownership of the Brookfield Restaurant, 8900 Ogden Avenue. He is seeking approval of a Class 2 Liquor license. He has completed the appropriate application process, including payment of fees and background check. Mr. Gellis or a representative will be present at the meeting this evening to answer any questions the Board may have.

**ATTACHMENTS:**

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None

**STAFF RECOMMENDATION:**

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Staff recommends the Village Board grant a Class 2 Liquor License to the Brookfield Restaurant.

**REQUESTED COURSE OF ACTION:**

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The Village Attorney create an additional Class 2 Liquor License for approval at the November 9, 2009 Village Board meeting.



# COMMITTEE ITEM MEMO

---

**ITEM:** "Shop With A Cop"  
**COMMITTEE DATE:** October 26, 2009  
**PREPARED BY:** Chief Steven Stelter  
**PURPOSE:** To advise the board of an upcoming event between the police department and children of the community.  
**BUDGET AMOUNT:** N/A

---

**BACKGROUND:**

"Shop With A Cop" is a program that has been in existence for two decades throughout the nation. This event involves police officers taking children of their respective communities Christmas shopping for themselves and their family members. The officers and children are paired up and taken to a local retail store, such as Wal-Mart, TARGET, etc..., where each child is given a set amount of money to Christmas shop. Funding for this event is provided through donations from the business community or individual citizens. "Shop With A Cop" is an excellent way for the police department to build a positive relationship between themselves and the children of the community they serve, not to mention spreading a little Christmas cheer.

This year, Chief Stelter desires to bring "Shop With A Cop" to the Village of Brookfield and the Brookfield Police Department. On Saturday, December 12, 2009 I would like to take 15 children from the Village of Brookfield, ages 8 – 13 years old, whose families have been negatively impacted by the struggling economy, Christmas shopping to a local retailer and give them one hundred dollars to shop for themselves and their family members. Funding, as stated above, will be provided by the business community or private citizens.

This event is extremely rewarding not only for the police officer involved but the child as well. I plan on donating the first one hundred dollars towards this year's "Shop With A Cop."

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**ATTACHMENTS:**

1. None

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**STAFF RECOMMENDATION:**

This memo is information only, no recommendation necessary.

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**REQUESTED COURSE OF ACTION:**

None



# COMMITTEE ITEM MEMO

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**ITEM:** Special Events Commission mission statement

**COMMITTEE DATE:** October 26, 2009

**PREPARED BY:** Brookfield Special Events Commission  
Submitted by Arlene Rovner, Recreation Department

**PURPOSE:** Review and approval of the Special Events Commission Statement

**BUDGET AMOUNT:** none

**BACKGROUND:**

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The Special Events Commission has put together a mission statement to be used on their web page on the Village website and any other print/publications about the Special Events Commission

**ATTACHMENTS: MISSION STATEMENT (AS FOLLOWS)**

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The mission of the Special Events Commission is to promote pride and community spirit among residents, enhance Brookfield's image and attract new residents, businesses and visitors. We accomplish this through the sponsorship of community events, services, projects, activities and programs which we produce in conjunction with local schools, businesses and organizations.

**STAFF RECOMMENDATION:**

Review Mission Statement and notify Commission of Status by November 11<sup>th</sup> meeting. Mission Statement can then be put on the Village website.

**REQUESTED COURSE OF ACTION:**

---

Special Events Commission asks that the Village Board review recommendation made and approve mission statement.



## COMMITTEE ITEM MEMO

---

**ITEM:** BEAUTIFICATION COMMISSION APPOINTMENTS – AMENDMENT  
**COMMITTEE DATE:** October 26, 2009  
**PREPARED BY:** Riccardo F. Ginex, Village Manager *R.F. Ginex*  
**PURPOSE:** Have discussion on what individuals are allowed to serve on the commission.  
**BUDGET AMOUNT:** N/A

### BACKGROUND:

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On August 28, 2006, the Village Board expanded the number of individuals serving on the commission to nine (9) members. Additionally, the ordinance states, *"Only those persons who are residents or who own property located within the Village of Brookfield corporate limits shall be eligible to be appointed and serve."* There has been some discussion at the commission level to see if this could be amended to allow individuals other than those stated above to serve on the commission.

### ATTACHMENTS:

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1. Copy of ordinance

### STAFF RECOMMENDATION:

---

The issue is discussed by the Board.

### REQUESTED COURSE OF ACTION:

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If the Board approves an amendment of our ordinance it is done at the November 9<sup>th</sup> Board meeting.

ORDINANCE NO. 2006 - 71

**AN ORDINANCE AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION" OF  
THE CODE OF ORDINANCES OF THE VILLAGE OF BROOKFIELD, COOK  
COUNTY, ILLINOIS INCREASING THE MEMBERSHIP OF THE VILLAGE OF  
BROOKFIELD BEAUTIFICATION COMMITTEE**

PASSED AND APPROVED BY  
THE PRESIDENT AND BOARD OF TRUSTEES  
THE 28TH DAY OF AUGUST, 2006.

Published in Pamphlet form by  
Authority of the Corporate  
Authorities of the Village of  
Brookfield, Illinois this 29<sup>th</sup> day  
of August, 2006.

**AN ORDINANCE AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION" OF  
THE CODE OF ORDINANCES OF THE VILLAGE OF BROOKFIELD, COOK  
COUNTY, ILLINOIS INCREASING THE MEMBERSHIP OF THE VILLAGE OF  
BROOKFIELD BEAUTIFICATION COMMITTEE**

**WHEREAS**, the responsibilities of the Beautification Committee have included the streetscaping and beautification of Brookfield and the Beautification Committee has found that increasing its membership to provide additional resources to attend to its streetscaping and beautification duties would benefit the community; and

**WHEREAS**, the corporate authorities of the Village of Brookfield find that the creation, protection and perpetuation of an aesthetically pleasing environment will stabilize and enhance the economic vitality and values of the community; and

**WHEREAS**, maintaining and improving Village of Brookfield streetscaping, commercial areas, and housing stock will promote good urban design; and

**WHEREAS**, enhancing the Village's appearance will foster civic pride in the beauty of the Village; and

**WHEREAS**, a cross section of the residents of the Village is best suited to serve as advisors to the corporate authorities of the Village of Brookfield to ensure continuation and improvement of the Village's beauty.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Brookfield as follows:

**Section 1. Recitals.**

The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**Section 2. Revision of Membership of the Beautification Committee.**

Sections 02-401 entitled, "Membership" and Section 02-402 entitled, "Term" of Article XXII entitled "BEAUTIFICATION COMMITTEE," as amended, be and is hereby further amended to read as follows:

**SEC. 02-401. Membership.**

The Beautification Committee shall be comprised of nine (9) members, appointed by the president with the consent of the village board of trustees, and shall serve without compensation. Only those persons who are residents or who own property located within Village of Brookfield corporate limits shall be eligible to be appointed and serve. The Village President shall appoint a Chairperson from among the appointees.

SEC. 02-402. Term.

Initially, three members shall be appointed for terms of one year; three members for terms of two years; and three members for terms of three years. All vacancies to the Beautification Committee shall be appointed for the unexpired term in the same manner as the original appointments. The successor to each initial member and all members thereafter shall be appointed or reappointed for a term of three years.

**Section 3. Severability.**

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**Section 4. Effective Date.**

This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

ADOPTED this 28<sup>th</sup> day of August, 2006, pursuant to a roll call vote as follows:

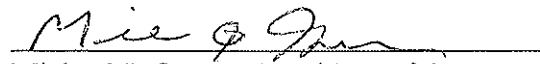
**AYES:** Trustees Stevanovich, Ketchmark, Edward, Hall, Donohiale and Townson

**NAYS:** None


**ABSENT:** None

**ABSTENTION:** None

APPROVED by me this 28<sup>th</sup> day of August, 2006.

  
Michael J. Garvey, President of the  
Village of Brookfield, Cook County, Illinois

ATTESTED, filed in my office,  
and published in pamphlet form  
this 29<sup>th</sup> day of March, 2006.

  
Dan J. Raddatz, Clerk of the Village  
of Brookfield, Cook County, Illinois





## COMMITTEE ITEM MEMO

---

**ITEM:** 2009 BUDGET DISCUSSION  
**COMMITTEE DATE:** October 26, 2009  
**PREPARED BY:** Riccardo F. Ginex, Village Manager *R. F. Ginex*  
**PURPOSE:** Continued 2009 budget discussion  
**BUDGET AMOUNT:** N/A

### BACKGROUND:

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Staff will present information requested by the Board at the first budget meeting held on October 5<sup>th</sup>, in order to gain insight on priorities and service levels moving forward.

### ATTACHMENTS:

---

N/A

### STAFF RECOMMENDATION:

---

The issue is discussed by the Board.

### REQUESTED COURSE OF ACTION:

---

Staff moves forward with recommendations and prepares the 2010 draft budget for the Board approval.



## COMMITTEE ITEM MEMO

---

ITEM: 2009 BUDGET DISCUSSION  
COMMITTEE DATE: October 26, 2009  
PREPARED BY: Riccardo F. Ginex, Village Manager  
PURPOSE: Continued 2009 budget discussion  
BUDGET AMOUNT: See Below

A handwritten signature in black ink, appearing to read "R. Ginex", written over the printed name.

---

### BACKGROUND:

I have attached information from all Directors on possible reductions that could bring potential savings to the Village for the 2010 budget. As you will see in some instances there is a request to hire back staff to bring us to our old staffing levels, specifically in the Fire and Police Departments. It should be remembered that hiring police and fire personnel will require additional pension obligations for several years to come. Additionally, we are presently in negotiations with each bargaining unit and hope there is a willingness to participate in cost reductions moving forward.

### Manager Proposals

**Gas Tank Replacement:** Since our last meeting, staff has looked into other options for the replacement of our tanks. I had asked Public Works staff to meet with Accurate Tank Construction to explore those options.

Recently, our diesel tank had its annual inspection. The diesel tank was replaced in 1983 and will be over 26 years. Additionally, our fuel (regular gas) steel tank was replaced in 1992 with a fiberglass tank. It is 17 years old and can last for at least ten plus years.

After speaking with representatives from Accurate Tank, I offer the following options:

1. We can leave the tanks in place and not replace either of them. The diesel tank can be drained, cleaned out and televised for a cost of approximately \$5,000. The cleaning would not cover the lines to the pumps. The new product can be put inside, run through the lines then all we would have to do was to replace our filters.
2. We can leave the fuel tank in place and only replace the diesel tank now. Accurate Tank supplied an updated proposal for both tanks as well as one for only replacing the diesel tank. They estimate the replacement of both tanks to be \$255,000, while the diesel only replacement would be \$190,000.

Therefore, I recommend we undertake option 1 and leave both tanks in place and clean the diesel tank out. We would save \$250,000. Personnel I spoke to at Accurate Tank seem to believe our tank is in good working order and we can continue to use it with the new product.

Presently, a survey is being done of the Public Works site since we do not have one. True North Consultants were going to assemble our bid specifications for the tank replacements. I have only asked them for cost estimates to perform limited soil borings around our present diesel tank to see if there has been any leaching into the area around it. Additionally, I have told them the present proposed scope of

their work will probably change once the Village has determined the final direction of this project, following our October 26<sup>th</sup> meeting.

**Leaf Removal:** There was some discussion about the possibility of not picking up leaves next year but having our residents utilize a bag system to dispose of them. While there is not a contractual obligation to have Groot pick up leaves in the street now, there would be an additional cost to our residents if they were to bag them for pick up.

If you recall, our yard waste costs were reduced from \$4.10 to \$3.05. We would have to increase our charges back to \$4.10 as well as add disposal costs. Last year our costs for Groot to pick up and dispose of the leaves were approximately \$50,000, plus our DPW staff costs. With bagging leaves our costs would increase to the \$4.10 figure for the charges and disposal could equal \$80,000 or more since all bags would have to be collected. Therefore, I recommend we continue the process as usual.

Finally, staff believes it is important for the Village to discontinue the practice of picking up the leaves from residents who use landscapers for their lawn service. Landscapers just rake the leaves into the street so they do not have to incur the disposal costs. The Village has to have additional tonnage to pay for in disposal fees when we pick up the leaves.

**Wage Freeze:** If all Village employees would agree to have their wages frozen for 2010, the Village would realize a savings of approximately \$137,000. Management personnel have all ready been advised that no increases would be given for 2010. Of the \$137,000 total, approximately 20% or \$24,700 would account for no management increase. Presently, we are in the process of negotiating with our five bargaining units.

**Management Furloughs:** If all non-union personnel took another five (5) day furlough during 2010, the Village would realize a savings of approximately \$30,000. I would recommend budgeting for this but not implementing them until the second half of the year if our financial position calls for it.

**Two Year Insurance Buy-Out Option:** The Village would offer employees the opportunity to have their medical and dental insurance paid out up to two years depending on length of service. Employees would have to make their decision known to the Village by December 31, 2009 and they must leave employment by June 30, 2010. The Village would pay both the Village and employee contributions over the respective time frames.

There would be a graduated payment for years of service with the Village. It would be as follows:

Years of Service	Months of Payment	Approximate Cost per Employee
1 – 10	6	\$8,500
11 – 19	12	\$17,000
20 and above	24	\$34,000

The intent of this buy-out would be to incentivize the employees who have been with the Village the longest. Since these employees have salaries that are at the top end of the pay scale, there would be a substantial savings if positions were hired back at lower rate of pay or not filled. Also, any recruitment for positions that are vacant due to this program would take approximately 3 months to fill. There would be a substantial savings in salaries and benefits during that time.

After the two years, employees who were near retirement and the buy-out took them past the retirement age or eligible for retirement at the time of their separation, would begin to pay the full costs of the insurance after the two years. I recommend the Board approving this option and allow me to begin offering this to the employees.

While this is just a starting point, we can at least realize an approximate \$300,000 savings without replacing the gas tanks, freezing non-union raises and possible management furloughs. Any additional wage freezes, early retirements and Director Initiatives would add to that total savings as well.

Staff will be present to discuss these and other options in order to gain insight on priorities and service levels moving forward.

**ATTACHMENTS:**

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1. DIRECTORS MEMOS

**STAFF RECOMMENDATION:**

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The issues are discussed by the Board.

**REQUESTED COURSE OF ACTION:**

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Staff moves forward with recommendations and prepares the 2010 draft budget for Board approval.



# COMMITTEE ITEM MEMO

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**ITEM:** Budget Proposal 2010  
**COMMITTEE DATE:** October 26, 2009  
**PREPARED BY:** Chief Steven Stelter  
**PURPOSE:** Discuss cost savings options for upcoming budget.

**BUDGET AMOUNT:** N/A

## **BACKGROUND:**

In looking ahead to year 2010, the police department, in an effort to do its part in being fiscally conservative will be able to make budget cuts of 25% in the police department budget which will not negatively affect operations.

Currently, the police department is two officers down, two dispatchers down and one officer is assigned to military operations in Afghanistan. When feasible, the police department would ask the board to consider re-hiring one dispatcher and two police officers.

In 2009, the police department was unable to purchase new vehicles due to budget cuts. The current situation is such that maintenance costs are far outweighing the benefits of keeping the vehicles another year. The Chief is proposing the leasing of eight new vehicles to replace the marked fleet, yet at the same time saving the Village \$7,000.00 – 20,000.00 per year. The following is a proposal for the leased vehicles:

### **3 Year Car Plan / Budget Year 2010**

In 2007, the police department purchased **four** vehicles (three sedans and one SUV) totaling **\$78,319.00**. In 2008, the police department purchased **three** vehicles (two sedans and one SUV) for **72,842.00**. Both years these prices are for vehicles only, no equipment. In 2009, due to budget cuts, no vehicles were purchased. The current fleet is quickly aging and accumulating high levels of miles; therefore, the Chief of Police is proposing that the Village Board approve leasing 8 vehicles in 2010.

In 2009 the police department budgeted for the purchase of **three** vehicles which would have totaled **\$72,200.00**. The total dollars that would have been spent on **ten** police vehicles for 2007, 2008 and 2009 would have been **\$223,361.00**, once again vehicles only, no equipment. Average cost per vehicle is **\$22,336.10**. When adding the cost of equipment and striping, the average cost of one police vehicle is **\$23,836.10**.

The chief of police is submitting a proposal to lease 8 new vehicles for 2010. Three quotes have been obtained from major leasing companies throughout the United States. The Chief is requesting approval to lease six, Ford Crown Victoria's and two, Chevrolet Tahoe's. This lease would be for a three year period and at the end of the lease (2013), the Village is able to own the vehicles by purchasing them for \$1.00 each. In leasing these vehicles, the Chief would be able to replace most of the patrol fleet and would not need to acquire any other patrol/detective vehicles for a period of three years. The only vehicles that would need replacing would be unit 467 (2007 Chev. Tahoe) and 472 (2001Lt's car) in 2012. The leasing price includes all equipment and the striping of the vehicle.

Acquiring these vehicles would give the entire patrol division quality equipment and save the Village approximately \$10,000.00 - \$20,000.00 per year, if the traditional purchasing of three or four vehicles took place.

The total cost of the three year lease for **eight** vehicles is **184,304.00**. Payments are made annually at the rate of **64,158.06**. Lease rate is .34811%. Average cost per vehicle is **\$22,375.25**. When adding the cost of equipment and striping, the average cost per vehicle under the lease program is **\$23,038.00**.

The police department currently has 16 vehicles assigned to them, (not including the DARE car and two seizure vehicles). Currently we have eight marked squad cars for patrol, I am proposing to add three more making it eleven vehicles for patrol, and (this does not include the parking enforcement officer's van).

Currently there are three officers assigned to a car, there are 24 officers assigned to patrol, we are three officers down, should they be re-hired the 9<sup>th</sup> vehicle would keep three officers to a vehicle. Two vehicles would be utilized as pool/spare vehicles needed to transport prisoners, use when everyday cars are out of service, to/from training, etc...

Also, the chief has polled seven neighboring departments: LaGrange Park, LaGrange, Lyons, Riverside, North Riverside, Western Springs and Broadview. The average percent of marked patrol vehicles to authorized personnel is 32%. Brookfield PD is at 26%, the extra units would put us in the same range as the other departments.

The following vehicles would be removed from service:

			<u>Mileage as of 10/01/2009</u>
465	2006	Ford CVPI	93,108 miles
466	2005	Chev. Impala	103,443 miles
469	2002	Ford CVPI	112,538 miles
470	2008	Ford CVPI	68,131 miles
471	2006	Ford Explorer.	67,489 miles
477	1998	Ford CVPI	66,479 miles

**ATTACHMENTS:**

1. NA

**STAFF RECOMMENDATION:**

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**REQUESTED COURSE OF ACTION:**

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## COMMITTEE ITEM MEMO

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**ITEM:** Fire Department Response to Restructuring Request From Village Board.

**COMMITTEE DATE:** October 26, 2009

**PREPARED BY:** Patrick Lenzi, Chief, Fire Department

**PURPOSE:** Revenue Increase/Cost Saving Initiatives

**BUDGET AMOUNT:** See Below

### BACKGROUND

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I was requested to make restructuring initiatives for the Fire Department in an effort to save operational costs. Here are some initiatives for discussion.

#### Ambulance Fees

As of August 31, 2009, Ambulance fee collections total \$178,365. Ambulance billing generates much revenue for the Village's general fund. I would recommend the Village consider restructuring **Ordinance 2003-34**, An Ordinance Amending Certain Ambulance Fees Charged for Services Provided By or Through the Village of Brookfield by doing the following:

- A. Increase ALS Transport fee to \$1,000 from \$600.00.
  - a. Note: Paramedic Billing Service recorded 687 ALS calls for billing purposes in 2008.
  - b.  $\$400 \times 687 = \$274,800$  in potential revenue increase
  - c. Other factors reduce the amount such as a 9 % billing fee, patient assists, and wording in the ordinance that states no village resident will pay out of the pocket.
- B. Increase BLS Transport fee to \$750 from \$500.00.
  - a. Note Paramedic Billing Services recorded 409 BLS calls for billing purposes in 2008.
  - b.  $\$250 \times 409 = \$102,250$  in potential revenue increase
  - c. Other factors reduce the amount such as a 9 % billing fee, patient assists, and wording in the ordinance that states no village resident will pay out of the pocket.
- C. Increase Response/Charge Treatment with No Transport fee to \$500.00 from \$300.00.
- D. Increase Oxygen fee to \$150.00 from \$100.00
- E. Increase Nitrous Oxide fee to \$200 from \$150.00
- F. Increase Auto Extrication fee to \$750.00 from \$500.00
- G. Add language to Section 2:Section B of ordinance to read "Mutual aid ambulance responses will be given resident of Brookfield privileges." In other words, the village will not track them down to pay out of pocket expenses. This language helps to keep mutual aid relationships strong and reinforces the spirit of cooperation.

### **Staffing Levels**

Overtime costs need to be reduced. As of August 31, 2009, FD OT costs are at \$140,483. Only \$90,000 dollars was budgeted for FD OT in 2009. The fire department is currently understaffed which significantly adds to the overtime costs. Firefighter Paramedic Brian Marsiglio resigned in November, 2008. His position has not been filled to date due to a hiring freeze. One FD member missed 6 months of 2009 from February thru June due to medical leave. Another FD member missed two months from May thru July due to mandatory administrative leave and subsequent layoff. Another FD member has been on a workers compensation medical leave since July 28<sup>th</sup>. He has not returned to duty as of yet. As of October 16<sup>th</sup>, another member of the FD reported an injury and has missed one shift at this time. I recommend that the vacant position be filled ASAP in order to aid reduction of overtime costs. .

### **Operational Costs:**

The FD has been very careful with operational expenditures. As of August 31, 2009, we have only spent 56.5 percent of our total budget. We shall continue to closely monitor all spending.

### **Department Restructuring**

I was asked to look at restructuring the management staffing within the FD and possibly eliminate a captain's position through retirement in an effort to save costs.

There are years of experience and job responsibilities as a supervisor that also have to be completed in order to obtain these levels of certification. Provisional status is granted once courses are completed. All 3 current fire department captains hold bachelor degrees from recognized universities.

A fire department captain has a wide range of administrative responsibilities. Examples include scheduling, instructing daily training drills, disciplinary issues, payroll, protective clothing, uniforms, phone and radio communications; maintenance of emergency equipment, emergency vehicles and maintenance of two fire stations.

A captain also responds to emergencies on a regular basis and simultaneously engages in structural firefighting and other rescue activities while fulfilling National Incident Management System based incident command roles until relieved by an equal or higher ranking officer. This type of multi-tasking at an emergency incident distracts the incident commander from obtaining total operational focus which places added risk to the overall safety of any emergency scene. However, it is necessary in Brookfield due to the low staffing levels set forth in the fire department.

#### **Actual Cost Savings of Eliminating Captains Rank:**

1. There are 3 captains.
2. Each captain is part of a 24 hour shift platoon
3. There are 3 shift platoons
4. Two captains currently earn 90,979.56 due to the wage freeze. One captain currently earns 94,618.74. His raise occurred on his employment anniversary date in June, 2009 before the wage freeze.
5. Eliminating the three captains rank does not mean "down sizing the department". The fire department cannot run two fire stations with fewer personnel than we



currently have assigned to this task. Eliminating the captains rank means promoting three additional lieutenants to maintain a level of 6 officers, three at each station to support each shift platoon.

6. Lieutenants current starting salary = 81,988.30 Maximum is achieved in 3<sup>rd</sup> year of held rank. Maximum = 86,501.64
7.  $90,618.74 - 81,988.30 = 8,630.44$        $8,630.44 \times 3 = 25,891.32$  saved per year for first 2 years.
8.  $90,618.74 - 86,501.64 = 4,117.10$        $4,117.10 \times 3 = 12,351.30$  saved per year after 2<sup>nd</sup> year is completed.

Current minimum staffing levels call for 3 full time firefighting personnel at each fire station. Brookfield has two fire stations. Each fire station houses a front line paramedic ambulance. Each ambulance requires two paramedics. When an ambulance is committed to an emergency, only one full time firefighting representative remains in a fire station. This member is usually the highest ranking member of the crew assigned to the fire station. Normally, the captain remains at Station 1 which is the headquarters station. The lieutenant remains at Station 2.

Since becoming chief in 2005, my goal was to increase staffing to a minimum of 4 personnel at each fire station in an effort to better meet OSHA Two In/Two out interior structural firefighting requirements and increase the level of service provided to my fellow residents. This goal has been put on hold currently due to the economic downturn, but will be revisited in the future.

In 2008, ambulance calls accounted for 1,774 of 2,331 emergencies. Back to back ambulance calls and overlapping ambulance requests frequently occur within the FD. When both ambulances are committed to emergencies, the possibility strongly exists that only 1 fire department member will be initially arriving at the scene of any additional emergency. Again, it is not advisable and unrealistic to assume that 1 firefighter as a lone responder can efficiently handle any emergency in a time efficient and safe manner regardless of his rank. I do not want the "six year or less veteran firefighter" being the lone responder in this type of situation.

Based upon his years of acquired knowledge, experience, and wisdom gained through understanding our majorly understaffed operation, I want an officer, preferably a captain, in this situation. Even though the odds are heavily stacked against a lone responder, an experienced captain will display the best judgment to begin a safe and effective plan of action.

### **Additional Initiatives**

1. Sell the 1924 Antique Ahrens Fox Fire Engine to a museum or interested antique collector. Selling the Fox would also open up a bay floor space to house a reserve ambulance in the event we purchase a new one. Antiques are nice, but our village is in a financial crisis.
2. I strongly recommend replacing our 2001 front line ambulance (424).
  - a. Door frames are showing signs of misalignment due to wear and tear.
  - b. Roof leaks were located near the roof antenna after several incidents in which rain water dripped onto patients and paramedics during emergency transports.
  - c. Cost = 185,000 dollars for 2010 Dodge 4500 Life Line Type I Superliner
  - d. Though the mileage tends to be low, our ambulances only transport to nearby hospitals. Wear and tear accumulates due to the amount of

weight carried during responses and patient transports. They are also driven in all types of weather.

In summary, I respectfully request the following:

1. That the rank of FD Captain not be eliminated in order to maintain the necessary safety and supervision which protects both the affected residents and firefighting personnel operating at emergency scenes,
2. The present vacant firefighter position be filled,
3. Our ordinance regarding Ambulance Fees is amended to the new fee levels, and
4. The Village attempts to sell the old Fox Engine.

**ATTACHMENTS:**

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1. Paramedic Billing Services Spread Sheet BKFD 08/09 Comparison

**STAFF RECOMMENDATION:**

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These issues are discussed by the Board.

**REQUESTED COURSE OF ACTION:**

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The Village Board of Trustees considers my recommendations to increase revenue and reduce operating costs.

	<u>'08 # of Calls</u>	<u>'09 # Calls</u>	<u>'08 Billed</u>	<u>'09 Billed to Date</u>
BLS	409	282 \$	205,500.00 \$	139,900.57
ALS	687	416 \$	443,094.19 \$	264,602.24
ALS2	10	10 \$	2,808.21 \$	6,601.24



# COMMITTEE ITEM MEMO

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**ITEM:** Proposals for budget cuts for 2010 fiscal year

**COMMITTEE DATE:** October 26, 2009

**PREPARED BY:** William Heider, Director of Public Works.

**PURPOSE:** Make the Village Board aware of options that could be cut from 2010 budget.

**BUDGET AMOUNT:** None

## **BACKGROUND:**

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This is a list of cuts the department feels could be for gone this year without suffering any long term effective to the departments or overall services to our residents.

## **General Funds:**

Tru- Green Lawn Applications	Stop Service	10,000
Clean -up Weeks	Do not offer	35,000
Flower Baskets	Do not plant	14,000
Fuel (prices lower)	Cut out from line	30,000
50/50 Sidewalk Program	Do not offer	60,000
	<b>Total</b>	<b>149,000</b>

## **Water Funds:**

R & M Buildings	Cut line items out	25,000
R & M Water System Equipment	"	25,000
Landscaping	"	8,000
Fuel under the Water Fund	"	37,000
	<b>Total</b>	<b>95,000</b>

## **ATTACHMENTS:**

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NONE

## **STAFF RECOMMENDATION:**

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The following items or materials are recommended to be cut from the Public Works budget for 2010.

## **REQUESTED COURSE OF ACTION:**

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# Village of Brookfield

Building and Planning Department

DATE: October 8, 2009

TO: Riccardo Ginex, Village Manager

FROM: Keith R. Sbiral, AICP, Assistant Village Manager

A handwritten signature in black ink, appearing to read "KS", is written over the name "Keith R. Sbiral".

Re: 2010 Budget Process

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## Current Situation:

The Building and Planning Department currently consists of two full time inspectors, two full time administrative positions, a Village Planner and myself (1/2 time with the manager's office). Under the current economic conditions and permit numbers we have managed to reach equilibrium of effective paperwork management, inspection services, and permit review. Permit review times are incredibly short with comparison to other communities.

Unfortunately Staff is currently running at or above capacity, and in my opinion if the Village was to adopt new codes or additional codes we would likely need to add the additional inspector position that has been budgeted for two years.

Currently, and in the past three years, Economic Development has been a focus of the Village Board. Currently the Planner and Director positions are charged with implementation of Economic Development Policy for the Village. Unfortunately due to the workload of the Building side of the department there is often minimal time remaining to work on ED policy.

I do not recommend any significant staffing changes for the 2010 budget year.

## Cutback Proposals:

The Building and Planning Department staff reductions could be realized by out sourcing either inspection services, permit review or both. Likewise, the Village could seek to eliminate economic development initiative. Each of these initiatives would likely have contract ramifications. While there is a potential savings of nearly 30% of the department budget under any of these scenarios, I would highly recommend against eliminating economic development initiatives or significantly modifying the services of the Building and Planning Department given the successes and success of the past four years.

As always, if you have any further questions please do not hesitate to contact me.